# Report on Staff Development Programme by District Mentor of NAAC at Milli Al-Ameen College (for Girls)

#### Date: 17/05/2023

Venue: Milli Al-Ameen College (for Girls)

## **Purpose:**

The Staff Development Programme led by the District Mentor of NAAC at Milli Al-Ameen College for Girls aimed to equip the staff with the necessary skills and knowledge to prepare for NAAC accreditation and ensure continuous improvement in educational practices.

# **Overview:**

The Staff Development Programme was a comprehensive initiative organized under the guidance of the District Mentor of NAAC. It was tailored to address the specific needs of the faculty and staff at Milli Al-Ameen College for Girls in line with NAAC accreditation requirements.

### **Key Sessions:**

- 1. **Introduction to NAAC:** The programme began with an introduction to NAAC and its significance in the context of higher education. The District Mentor provided an overview of the accreditation process, criteria, and parameters.
- 2. Understanding NAAC Criteria: Detailed sessions were conducted to familiarize the staff with the various criteria and metrics used by NAAC for assessment, including teaching-learning processes, research, infrastructure, and governance.
- 3. **Documentation and Data Management:** Special emphasis was placed on documentation and data management, as these are crucial aspects of NAAC accreditation. Staff members were guided on effective documentation practices and the importance of maintaining accurate records.
- 4. **Quality Enhancement Strategies:** The programme included discussions on strategies for quality enhancement in teaching, research, and administration. Best practices were shared to help the staff align their efforts with NAAC standards.
- 5. **Interactive Workshops and Case Studies:** Interactive workshops and case studies were conducted to facilitate hands-on learning and application of NAAC principles. Participants were encouraged to collaborate, share experiences, and work on practical exercises.

#### **Outcome:**

The Staff Development Programme led by the District Mentor of NAAC yielded several positive outcomes:

• **Increased Awareness:** Staff members gained a deeper understanding of NAAC accreditation criteria and processes, enabling them to actively contribute to the institution's accreditation preparations.

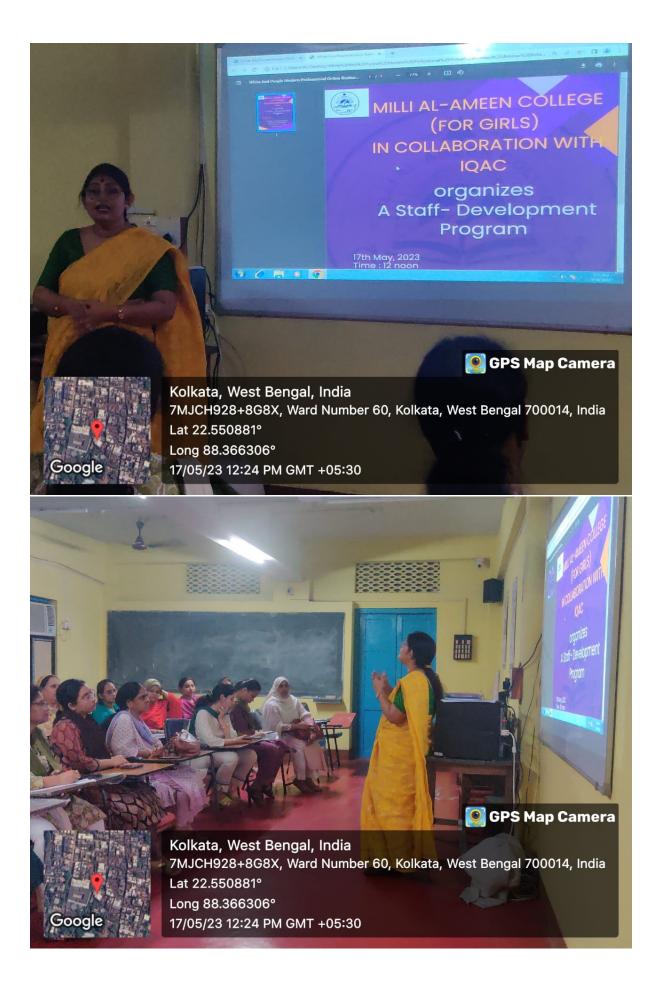
- Enhanced Collaboration: The programme fostered collaboration among staff members, promoting a culture of teamwork and shared responsibility towards achieving accreditation goals.
- Motivation and Confidence: Staff members were motivated and gained confidence in their ability to meet NAAC standards through effective implementation of quality enhancement strategies.

#### **Conclusion:**

The Staff Development Programme led by the District Mentor of NAAC was instrumental in preparing the staff for the accreditation process. It equipped them with the necessary knowledge, skills, and motivation to actively engage in NAAC preparations and contribute to the institution's continuous improvement journey.

Moving forward, it is recommended to sustain the momentum generated by the programme by implementing regular follow-up sessions, monitoring progress, and fostering a culture of quality assurance and enhancement across the institution.









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